

CRAWFORD COUNTY LIBRARY

Policy Manual

Policy No. 401.1

Subject: George Griffith & Marion Wright Memorial Collection

1. The purpose of this collection is to collect materials related to trout fishing and celebrate Grayling's world renown in this area. It will be a focal collection for researchers and anglers from around the world as well as the citizens of Crawford County. The collection will be housed in the Devereaux Memorial Library.
2. All materials in this collection will be displayed, circulated, or made available for use in a manner consistent with facilities, good library practice, and the needs of the public. The rarer and more valuable books will be designated as reference books and not allowed to leave the library. All books will be protected with security tags and kept inside the security gates unless checked out.
3. It is to be understood that the Crawford County Library has full authority as to when, where and how any books in this collection are displayed or used.
4. A library that is used extensively by the public sustains losses through theft, mutilation, and ordinary wear. The Library cannot guarantee that any book will be part of the collection permanently.
5. The Crawford County Library reserves the right to accept or discard, at its discretion, any unsolicited material sent to the library.
6. The Library encourages and welcomes cash gifts, endowment funds and bequests for purchasing trout angling books for this collection.
7. Appraisals: The appraising of a gift to the Library for income tax purposes is the responsibility of the donor. The Library, as an interested party, to protect both its donors and itself, will not appraise gifts made to it. The Library will acknowledge receipt of the materials on a standard receipt form stating number of titles given.

ADOPTED: August 13, 2002

REVIEWED: